BANK RECONCILIATION

PARISH NAME _____ ***COA ACCT #*** _____

FOR THE MONTH ENDED _____

PARISH NO. _____

BALANCE PER BANK _____

ADD: Deposits in

_____

_____

_____

Total Deposits in transit _____

LESS: Outstanding Checks
(s e e l i s t) _____

RECONCILED BANK STATEMENT BALANCE _____

BALANCE PER CHECKING ACCOUNT
(Beginning of month) _____

ADD: Deposits

Cash Receipts Journal
(Parish Deposit Book) _____

Transfers to _____

Other (Interest, etc.) _____

Total deposits _____

LESS:

Cash Disbursements Journal
(Parish Check Book) _____

Transfers from _____

Other (Service Charge, etc.) _____

Total withdrawals _____

RECONCILED CHECK BOOK _____

OUTSTANDING CHECKS		
NUMBER	***AMOUNT***	
TOTAL		